

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
March 5, 2007**

**PRESENT:** HELEEN KURK, CHAIRMAN; JOSEPH M. FIALA, VICE CHAIRMAN; SELECTMAN; TOM CLOW, SELECTMAN; CRAIG SLATTUM, SELECTMAN

**TOWN ADMINISTRATOR:** Fred Ventresco

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Wendy F. Clark, Jodi D. Naughton, Mike Atkinson, Bowen Sapp, Penelope C. Capp, Evelyn Connor, Chief Begin, Dan Aiken, Rob Harvey, Ken Cox, James Carney, Joseph Kelley, Jr., Frank Hebert

**Chairman Kurk moved, Vice Chairman Fiala seconded to enter into non public session @ 6:18 p.m. pursuant to the authority granted in RSA 91-A:3II (b&c). A roll call vote was taken, Selectman Slattum – yes; Selectman Clow – yes; Vice Chairman Fiala – yes; Chairman Kurk – yes Passed 4-0-0.**

Chief Gregory Begin brought forth Daniel Aiken to the Board for employment with the Town of Weare Police Department as a part-time officer.

**Chairman Kurk moved, Vice Chairman Fiala seconded to come out of non public session @ 6:27 p.m. A roll call vote was taken, Selectman Slattum – yes; Selectman Clow – yes; Vice Chairman Fiala – yes; Chairman Kurk – yes Passed 4-0-0.**

**6:28 Chairman Kurk called the meeting to order.**

**Selectman Slattum moved, Selectman Clow seconded to hire Daniel R. Aiken as a part-time Police Officer in the Town of Weare at a rate of \$13.30 per hour. Passed 4-0-0.**

**Ms. Evelyn Connor swore in Daniel R. Aiken, from New Boston, as a part-time Police Officer in the Town of Weare.**

**1. DEPARTMENT HEAD** – Mr. Carl Knapp discussed the scale for the transfer station and would like to get it in place for April 1. Mr. Knapp informed the Board he found the best scale for the money; it is all weather proofed including all electronic parts. Vice Chairman Fiala asked where the scales will be located. Mr. Knapp said the options are limited because the scales need power and would probably be located right behind the building and will have a roof. Mr. Knapp said the resident will dispose of the demolition in the container on the scales and then a transfer station employee will move it to the appropriate location. Mr. Knapp said they will be building a tipping dumpster so it will be easy to lift and move. Chairman Kurk wanted to make sure this would not be labor intensive on residents. Mr. Knapp said the warranty on the scale is 2 years and New Boston has the identical scale and has had no problem. Chairman Kurk clarified again the process. Mr. Knapp said the scale can be zeroed out after each resident. The quote for the scale is \$2,195.00

**Selectman Slattum moved, Selectman Clow seconded to purchase a Weigh-tronix Model DSL-4848-05 and Weigh-Tronic Model WI-125 LED Indicator for a total of \$2,345.00 including freight. Passed 5-0-0.**

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Mr. Knapp discussed the well at the Town Office Building with the Board and explained the well now exceeds the arsenic limit. Mr. Knapp said a filter that filters out arsenic has to be installed immediately per DES. This will have to be done by a licensed water facility. Mr. Knapp said this is not an option it has to be done. It was discussed this well serves the Town Office Building and the Daycare facility. Selectman Clow said there has been no change in the water quality just a change in the water regulations. Selectman Clow asked how long to bring this into compliance. Mr. Knapp said as soon as possible. Selectman Slattum asked for rough estimate. Mr. Knapp said if this could be done by town it would be approx \$300 but does not know because now it has to go through DES. Mr. Knapp said the water is tested every quarter and arsenic is the only regulated that does not comply. The water filter will also cover Sugar and Spice.

Mr. Knapp discussed the other town well that supplies the Library, Stone Memorial Building, Town Hall and a private home and said the water in that well does not exceed the regulations. It was discussed the water in the Town Hall has a bad odor. Chairman Kurk asked Mr. Knapp to get them the figures. Mr. Knapp would like to get rid of the well at the Town Office Building and connect it to the well over by the gazebo. This will save the town money because each quarter each well has to be tested. Mr. Knapp said this is something for the Board to think about. Mr. Knapp said he would like to go underground and drill under Rt. 114, which should not be that big of a deal.

Chief Begin informed the Board, contingent on Tuesday's vote passing; he put the bid specs out to 3 local Ford Dealers for the new cruisers. Chief Begin informed the Board he received a quote from Hillsboro Ford for \$23,806 for each cruiser with a trade-in allowance of \$400 for the station wagon, a quote from Grappone for \$23,409 for each cruiser with a trade-in of \$1,200 for the station wagon and no quote from Unique Ford. Chief Begin informed the Board he prefers the service at Grappone. Selectman Clow said these quotes are for the cruisers only with no equipment. Chief Begin said the warrant article states \$65,000 which is for the vehicles and equipment. Chief Begin said the quote is only valid until March 21, 2007 and he would like to get the order in as soon as possible if the vote passes.

**Selectman Clow moved, Vice Chairman Fiala seconded if the vote passes on March 13, then Chief Begin can order the vehicles from Grappone Ford for \$23,409 each with a trade-in allowance of \$1,200. Passed 4-0-0.**

**Chairman Kurk opened the Public Hearing at 6:50 p.m.**

**2. PUBLIC HEARING** – *Continuation of a Public Hearing that was started on February 26, 2007 for the purpose of hearing public testimony and comment on the establishment of a Special Revenue Fund per RSA 31:95 (c) for petitioned Article 39 of the 2007 Town Warrant and voting ballot, which will be voted on March 13, 2007. The petitioned article seeks to establish the fund to restrict 100% of revenues from (donations, grants, voluntary fees, and/or fundraisers) identified for Community Center purposes, to expenditures for the purpose of planning, building and operating a Community Center to include kitchen(s), multi-purpose rooms, and recreational facilities. The Special Revenue Fund would be called the Community Center Fund.*

Ms. Jodi Naughton told the Board she was unable to attend the first Public Hearing and had Chuck Metcalf attend in her place, she understands there were questions brought up and she is here to answer them. Ms. Naughton said she sees people giving a lot through volunteering and sees the Selectman giving of themselves and would like to see the community pull together for form this Community Center. Ms. Naughton said she would like to bring back the sense of community, has seen other Community Centers work which bring people together for sports and sharing meals. She has obtained information from other towns and is still gathering information. Ms. Naughton wouldn't even attempt to put together cost data until she knows the vision from the community. Chairman Kurk asked how she will obtain the vision. Ms. Naughton said people that signed the petition said the vision is similar to the YMCA; sports, classes and rooms available for educational purposes. Selectman Slattum asked if there is any time frame and location. Ms. Naughton said she would like to consider

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Ineson Field and feels it was originally dedicated towards this purpose. Ms. Naughton has no idea of the timeframe. Ms. Naughton would like this fund established to give them an avenue to place the funds.

Selectman Clow said it is important that a committee be formed and would like it to be a subcommittee from PARC. Ms. Naughton said a center like this would most likely be run through PARC. Selectman Clow said he would really like to see the subcommittee. Selectman Clow said this would set up a Trust fund to be run by the Trustees. Mr. Ventresco said it would definitely be a separate fund and would be treated as a Special Revenue Fund and if this was to pass it would be the Selectman's responsibility to watch over this fund. Chairman Kurk said if someone was to donate \$10,000 then the funds could not be touched until the next town meeting.

Ms. Naughton said she has ideas on fundraising but needs direction from the Town. Ms. Naughton said she has asked the Selectmen and PARC who would monitor the fund and has not received an answer. Chairman Kurk said she does not see how this would get off the ground. Ms. Naughton said she could not apply for grants and would need the town's approval. Ms. Naughton feels this idea is in line with the Master Plan and knows this is not an easy task. Chairman Kurk asked Ms. Naughton if working with the Town Hall and the land behind the building would be possible. Ms. Naughton feels the sports programs and traffic flow could not be accommodated in that location. Ms. Naughton feels Ineson would be a good location and said they would have to pay for a design for the Center.

Selectman Clow said the Committee needs to present the vision. Ms. Naughton said she does not want to misrepresent the petitioned article; she would like to see 3 basketball courts and a multi-purpose field. It will take time to get the vision from the whole community. Chairman Kurk said if this article passes it has to be someone's responsibility to start the committee, she is concerned with it passing and then nothing happens because it is not clear who is responsible for establishing the committee and ultimately falls on the Board of Selectman. Ms. Naughton feels the article is the way to open the door, if the Center was to be established then she sees PARC overseeing it, feels the fees that people would pay would support the center.

Selectman Slattum asked why not try and get a company to come in and build a sports facility and let them make a commercial profit. Ms. Naughton said where she grew up every town had a recreational center subsidized through the town. Ms. Naughton personally favors a non profit facility through the town not a private organization. Ms. Naughton would even like to see the Library incorporated within the center for the whole community at a whole to meet and enjoy. Selectman Clow said there is nothing that the Board can do until after the vote next week. Ms. Naughton wanted to ensure the Board she would not move forward in any fashion without the Board's knowledge. Selectman Clow feels the task of forming the committee for the community center would be on the shoulders of the petition signers. Chairman Kurk said they will see what happens after the vote and if the article passes they will put the discussion on the agenda for April. Mr. Ventresco said the Attorney said if the article passes there are issues they need to work on. Mr. Ventresco said the process of receiving grants and the fact the article was open ended leaves questions. The Board discussed the attorney did not mention a need for a public hearing but Local Government Center was sure on the need for the public hearing. Ms. Naughton wants it a part of public record that she did an incredible amount of work to have the article written according to the RSA.

Ms. Wendy Clark asked Ms. Naughton if she has sat down and made up a business plan and put the vision on paper. Ms. Clark said in saying there would be no tax impact, who will be paying the liability insurance because the Center would be going through PARC. Ms. Clark said if you would like this to pass then you have to consider all facets and age brackets in town.

Chairman Kurk said she is stuck with the fact that this was a petitioned article and wonders where the responsibility lies. Ms. Naughton said she will get on what ever board she needs to get on to get this moving. Ms. Clark asked how other committees were established. It was discussed most committees were formed through the Town. Ms. Naughton does not want the Board to think she has not looked at the financial side – she

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has done research. Chairman Kurk said depending upon what happens on March 13<sup>th</sup> they will put this discussion on a future agenda.

**Chairman Kurk closed the Public Hearing at 7:40 p.m.**

**3. MANIFESTS**

**Chairman Kurk moved, Selectman Clow seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated March 8, 2007. Passed 4-0-0.**

Accounts payable	\$584,939.25
Gross Payrolls	<u>\$37,911.38</u>
Total	\$622,850.63

**4. ADMINISTRATIVE REPORT** – Mr. Ventresco informed the Board he received a letter from the auditor that it would cost up to an extra \$2,500 to get the accounting up to meet the GASB 34 movement. The information has been given to the auditors and they need to complete the GASB 34 which has cost \$9,200 and the town budgeted \$10,900. Chairman Kurk said this GASB 34 has been hanging over the Town since she has been on the Board. Mr. Ventresco said it is possible there might be another bill similar to this so be aware. Chairman Kurk discussed they need to stay with these auditors so everything can get caught up and asked Mr. Ventresco to lock them in for the year and not to consider changing auditors until everything is up to date.

Mr. Ventresco said they received a letter from Primex concerning CERT in regards to who is covered in the town as a volunteer. Mr. Ventresco had asked them to clarify who is covered; the letter refers them back to the statute which is very large and contains many different clauses. Chairman Kurk said this came about from CERT volunteers asking if they were covered.

Selectman Slattum said the Conservation Commission had a meeting and it was discussed the buffer dam at Abijah Bridge would be completed in 2008.

Chairman Kurk discussed with the Board it would be beneficial if they could receive minutes from all Boards, Commissions and Committee meetings. Mr. Ventresco will contact all groups and inform them they need to submit their minutes to the Board of Selectmen. Chairman Kurk said they are required by law to submit their minutes within 144 hours of their meetings.

Mr. Ventresco said the Mailer will be delivered to all residents by Wednesday and the Town Report is available on the website. Mr. Ventresco said the Mailer came out well; they had some issues with the Town Report with many drafts going back and forth. Chairman Kurk said that Mr. Ventresco had mentioned to her it might be beneficial in the future to deal with a local printer. Mr. Ventresco said because of the distance it caused unnecessary expenses; phone bills and shipments.

Selectman Slattum said the Cable Committee visited the Bedford Cable Access Channel. He commented that the Bedford Cable Channel has paid employees and received 100% revenues back to the Committee. Selectman Slattum said Comcast wants to see what the town can offer them and would like to see paid employees on local access channels and good programming. Selectman Slattum said it would be best if there were a contract in place for September. Selectman Slattum commented that if another town has a program that might be of interest to Weare it takes 25 signatures to be able to get the program. Selectman Slattum said the BOS could change the policy to state “25 signatures or approval from the Board of Selectmen.” It was discussed the audio on the cable access channel is not always clear. Chairman Kurk said there have been articles on the ballot in the past asking for paid employees for the Cable Access Channel and they have never passed.

Chairman Kurk said they would like to reorganize the conference room and this would involve relocating the camera.

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Chairman Kurk said papers will need to be signed as soon as the vote goes through on the Oliphant property. Three Selectmen will need to sign the paperwork.

The Board discussed they would like to receive monthly reports from all Departments. The reports do not need to be extensive, but submitted monthly. Chairman Kurk said in the past they did institute a policy of having Committees come before the Board to speak and would like to have this continue.

The Selectmen will be having a Coffee Hour and Call-in Show on Monday, March 12<sup>th</sup>. Mr. Ventresco will make sure all Departments' having warrant articles will be available for the show.

Vice Chairman Fiala informed the Board the Economic Development Committee replaced the Weare sign coming from Concord. The Board commented on the sign being very nicely done.

Chairman Kurk thanked Selectman Slattum for his support in acting as interim Selectman.

**Motion to adjourn at 8:46 p.m.**

## **5. ADJOURNMENT**

A True Record.

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Cherry Palmisano, Recording Secretary