

**FINAL**



**WEARE BOARD OF SELECTMEN  
MEETING MINUTES  
August 21, 2006**

**PRESENT:** HELEEN KURK, VICE CHAIRMAN; DONNA M. OSBORNE, SELECTMAN; JOSEPH M. FIALA, SELECTMAN; TOM CLOW, SELECTMAN

**TOWN ADMINISTRATOR:** Fred Ventresco

**RECORDING SECRETARY:** Cherry Palmisano

**GUESTS:** Frank Campana, Gregory Begin, Naomi Bolton, Jim Sappier, Tina Pelletier, Richard Butt, Jim Blouin, Chuck Metcalf, Ginger Esenwine, Forrest Esenwine,

**5:00 p.m. Vice Chairman Kurk called the meeting to order.**

**1. PUBLIC PARTICIPATION** – Ms. Naomi Bolton and Mr. Jim Sappier informed the Board they represent a non-profit organization which survives on donations. They have raised enough funds to purchase a scoreboard for the football field located at Bolton field and have future plans to build a concession stand and storage shed as well. They would like the Board's approval to purchase the scoreboard and would like to have it operational before the start of the season. Vice Chairman Kurk said the taxpayers approved funding to have Bolton field professionally designed and is concerned with the piecemeal plan and thinks PARC need a complete plan to begin. Mr. Sappier asked if they could submit their plan to the designer and work along side for their vision of the football field. Vice Chairman Kurk said she appreciates their efforts but feels the whole plan should be designed first. Ms. Bolton said their plans would take \$20,000 off the responsibility of the taxpayers. Selectman Fiala said when this was discussed at a PARC meeting they were in favor of these things at the football field because these items are specific to the football field. Mr. Sappier feels the concession stand could be used by other fields but makes sense to have their own down at the football field.

Vice Chairman Kurk said she is not debating the need but that the taxpayers put money aside to have the whole complex designed professionally. Vice Chairman Kurk said she was unaware of no movement on the plan. Mr. Sappier said they were discussing with PARC keeping the football field separate. Vice Chairman Kurk asked what they did to keep score last year. Ms. Bolton said the Refs kept the score and you never knew what the score was or which quarter the game was in. Vice Chairman Kurk asked if the scoreboard could be put up temporarily and moved at a later time if needed. Mr. Sappier said it could be done but you really don't want to have to do that. Selectman Clow said the scoreboard seems like something that could be negotiated with PARC to find a location. Selectman Clow questioned putting a building down there because of the flooding and wet ground. Mr. Sappier said where they plan to build the concession stand there really isn't a problem.

It was discussed the scoreboard would be in the furthest corner. Selectman Clow said there shouldn't be any problem for a long range plan if there is no land that can be used beyond where the sign would be. Vice Chairman Kurk asked what the cost would be to the town. Mr. Sappier said in all the scoreboard would be on for 5 full days for the season so the only occurring cost would be utilities. Mr. Sappier said at this time they are in the middle of fundraising and possibly be able to pay to have the electric brought down to the field. The cost

## FINAL

of the scoreboard is \$9,000, which they already raised, and they have connections to have the scoreboard installed. Ms. Bolton said both projects will cost the town nothing to build.

Selectman Osborne said she has no problem but would like to have open communication with PARC. Mr. Fred Ventresco said he has been contacted by Mr. Jim Blouin as well, who was in favor of the scoreboard. Vice Chairman Kurk said she just feels strongly that they need to see the completed Bolton Field plan. Selectman Clow said there is no question that they are in favor of the donation of the scoreboard just a question on the location. Mr. Sappier said they have not asked for any corporate donations as of yet, they are just working off personal donations. Mr. Sappier said it would be phased over 2-3 years, building first then electrical and then plumbing. Vice Chairman Kurk asked them to keep the Board updated of any future costs to the town. It was discussed that PARC already discussed and approved this. The public hearing will be set for September 11, 2006 to accept the donation of the scoreboard.

**2. DEPARTMENT HEADS** – Chief Gregory Begin, informed the Board Officer Chad Clark has relocated to the Salem, NH Police Department for a larger department to make more money. He placed an ad for the position which closes this Friday. Chief Begin said if they don't get a certified officer it might put them behind with the 24 hour coverage. Chief Begin told the Board the shed the Department ordered was completed by the Department of Corrections at cost plus 10-15%.

**3. BRIDGE, LANDFILL & ROADS UPDATE** – Mr. Carl Knapp informed the Board he went before the Legislature in Concord to ask for an easement on state land around Abijiah Bridge. Mr. Knapp said in order to build the bridge he needs to get the easement. They granted the easement and the town has to have the town attorney draw up the deeds for the easement. Now it has to go to Attorney General and then Government's Council. Mr. Knapp said this easement is separate from the easement from a private land owner. They will use Bill Drescher to draw the deeds. The state charges \$1,100 for an administrative fee, Mr. Knapp asked them to waive the fee, and they said no; they granted the easement but would not waive the fee.

Mr. Knapp told the Board that during the May floods the landfill cover slid and DES says it can not be left as is. Mr. Knapp came to an agreement with CMA and FEMA to design the landfill will cost \$10,000-\$11,000 with an actual construction cost of \$70,000. Mr. Knapp said as far as DES is concerned this has to be done. The landfill was built in 1989 when liners were fairly slick, the new liners are very rough textured. Mr. Knapp said the liner itself is not hurt. Mr. Knapp needs to get approval to move forward with the design costing \$10,000-\$11,000 with 75% of it to be reimbursed from FEMA. Selectman Clow asked for the timeframe and if it could wait so they have time to budget the money. Mr. Knapp said it is possible that the town could temporarily repair the landfill for the winter but still needs to be approved and designed by an engineering firm. Mr. Knapp feels the temporary plan could go along with the permanent repair to get them through the winter. The \$10,000 for the engineer has to be done now to have it submitted to FEMA. Mr. Ventresco said in speaking with Ms. Tina Pelletier the budget is not as low as originally thought. Selectman Clow asked if the FEMA money would come back before they have to pay for the whole repair. Mr. Knapp said they will also have to spend the \$60,000-\$70,000 because it is required by the State to do this repair before they get reimbursed from FEMA.

Mr. Knapp said the road repair is very behind schedule because they have been repairing the roads from flood damage. Vice Chairman Kurk said the Board needs to look at the budget to see where they can find the money. Mr. Knapp said they still have a lot of flood damage to be repaired, Peacock Hill is still closed it will cost approximately \$48,000 which has been approved by FEMA and they will get back 75%. Mr. Knapp needs to know if the Board wants to repair the road or wait until winter which could cause plowing concerns. There is a lot of pavement patching to do. Clough Park Road moving along well but still needs to be paved. Mr. Knapp said they have expended \$40,000-\$50,000 of the road reconstruction fund to repair the flood damages and when reimbursed by FEMA needs to be returned to the fund. Mr. Knapp said they really need to get the pavement patching done to eliminate a lot of damage to the trucks. It was discussed Quaker Street will have to wait for

**FINAL**

next year. \$130,000 just to pave Clough Park Road and \$50,000 in patching still needs to be done. Mr. Knapp discussed if they could put a temporary turnaround in on Peacock Hill it might help with the plowing. Mt. Williams Pond Road is completely gone passed the last house. The Board will review the budget and determine what should be done at the end of the meeting. Mr. Knapp submitted a bid to the Board for salt.

**4. EMERGENCY OPERATIONS PLAN GRANT** – Mr. Paul King, Emergency Management Director, updated the Board on the significant heat event on August 1, 2006. Mr. King said the Safety Complex was utilized as a heat relief center and the members of the American Legion also volunteered their facility.

Mr. King informed the Board there are currently 11 members before the Board for approval for Citizens Corps Council Mr. Peter Buono has gotten 12 residents certified and has 38 residents willing to get involved. Mr. King said an Emergency preparedness evening for the citizens of Weare sponsored by Citizens Corps Council will take place on September 27, 2006.

Mr. King said there is a grant available through Concord Area Health Network to reimburse residents involved in the emergency process. Mr. King said on June 5, 2006 the Hazard Litigation Plan was finished and is presently before the State Emergency Management and FEMA and hoping for approval in September then to be adopted for approval from the Board. Mr. King said he has been discussing the Hazard Litigation Plan with Mr. Knapp through the whole process.

Mr. Jack Mund, Senior Planner for the Southern New Hampshire Planning Commission told the Board he worked with the Planning Board on the Master Plan and this project follows through to update the emergency management plan. The SNHPC, as part of the contract, will help facilitate gathering all the town department heads. The Emergency Management Department applied for a \$3,500 matching grant which was encumbered last year. Vice Chairman Kurk asked Mr. Mund in working with Paul King, is this part of the town's contract with the SNHPC. Mr. Mund said this is an additional contract with \$7,700 in estimated services, the plan is broke down into 6 sections with planning and designing the maps for the plan being the main cost. The benefit of having this plan puts the town in a better position with FEMA, for flood and biohazards and public safety. Mr. Mund said Weare is one of the first town's on the plan because of the efforts of Mr. King. Mr. King said the Police and Fire Departments will be part of the planning process. They will verify if the plan has been signed by Chairman Methot.

**Vice Chairman Kurk moved, Selectman Fiala seconded to enter into nonpublic session @ 6:50 p.m. pursuant to the authority granted in RSA 91-A:3II(a&c). A roll call vote was taken. Selectman Clow - yes; Selectman Osborne - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 4-0-0.**

**Vice Chairman Kurk moved, Selectman Fiala seconded to come out of nonpublic session @ 7:22 p.m. A roll call vote was taken. Selectman Clow - yes; Selectman Osborne - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 4-0-0.**

**Vice Chairman Kurk moved, Selectman Fiala seconded to seal the minutes. A roll call vote was taken: Selectman Clow - yes; Selectman Osborne - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 4-0-0.**

**5. MANIFESTS**

**Vice Chairman Kurk moved, Selectman Osborne seconded, to authorize the Board of Selectmen to sign Manifest and order the Treasurer to sign checks dated August 24, 2006. Passed 4-0-0.**

Accounts payable	\$588,811.89
Gross Payrolls	<u>\$36,357.15</u>
Total	\$625,169.04

## FINAL

### 6. MEETING MINUTES

**Selectman Osborne moved, Selectman Clow seconded to accept the minutes of July 31, 2006 as amended. Passed 4-0-0.**

**Selectman Clow moved, Selectman Osborne seconded to accept the minutes of August 7, 2006 as amended. Passed 4-0-0.**

### 7. ADMINISTRATIVE REPORT

Mr. Ventresco discussed with the Board Susan Arnold, a resident of Colby Road, would like to reduce the speed limit on Colby Road to 30 mph and post the road for no thru trucking. Selectman Clow does not feel it would be appropriate to reduce the speed limit on Colby Road without holding a public hearing. Mr. Ventresco will contact Ms. Arnold again to inform her of the process.

Mr. Ventresco informed the Board he received a letter of resignation from Mr. Fuhrman from the Cable Committee.

Mr. Ventresco reminded the Board of the Joint Loss Management Committee Meeting to be held on Friday, August 25, 2006 at 9:00 am at the Safety Complex.

Selectman Osborne would like to set up a meeting with Bob Anderson to set the tax rate.

Selectman Clow would like to discuss a petition by a resident to the District Engineer. The resident is concerned with the posted speed limit between Reservoir Drive and Center Road which increases from 30 to 45 mph. The petition was submitted to study the speed limit on this stretch of Route 114. Vice Chairman Kurk asked if there has been a response to the letter from DOT. It was determined the changing of the speed limit is a State decision, but a letter of approval from the Board would be helpful. Selectman Clow asked all Board members to visit the location.

Selectman Fiala said he reviewed the situation where the water was coming into the lower level of the Town Office Building with Mr. Meany, Mr. Knapp and Mr. Ventresco. It was discussed the door will need to be replaced and the area around the door will be reworked with rock and pipe.

Vice Chairman Kurk asked Mr. Ventresco about contacting Nextel regarding the broken antenna. Mr. Ventresco said he has had no response from Nextel.

Vice Chairman Kurk said she was approached by a resident having concerns with the Avitar Assessment procedure. The resident told Vice Chairman Kurk he felt he received an unresponsive attitude from Avitar. Selectman Fiala and Selectman Osborne discussed concerns with the timeframe given by Avitar for residents to meet with them. Vice Chairman Kurk asked Mr. Ventresco to look into what the process is to meet with Avitar and inform residents of the process.

**Vice Chairman Kurk moved, Selectman Fiala seconded to enter into nonpublic session @ 8:10 p.m. pursuant to the authority granted in RSA 91-A:3II(a&c). A roll call vote was taken. Selectman Clow - yes; Selectman Osborne - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 4-0-0.**

Parks and Recreation Director Jim Blouin, accompanied by Charles Metcalf, Vice Chairman of the Parks and Recreation Commission, came before the Selectboard this evening to ask that Mr. Blouin be given the 3.5% pay raise that most Town employees were given back in April. Mr. Blouin is requesting that the raise be retroactive to April should the Board approve his request. Chairman of the Parks and Recreation Commission, Tom Reynolds, in an August 13, 2006 letter, officially request it in writing to the Board as well that Mr. Blouin be given the retroactive pay raise.

A discussion concerning the pros and cons of the request ensued.

## FINAL

**Vice Chairman Kurk moved, Selectman Fiala seconded to come out of nonpublic session @ 8:29 p.m. A roll call vote was taken. Selectman Clow - yes; Selectman Osborne - yes; Selectman Fiala - yes; Vice Chairman Kurk - yes. Passed 4-0-0.**

**Selectman Fiala moved, Selectman Clow seconded to authorize a 3.5% increase for the PARC Director effective April 1. Failed 2-2-0. Selectman Osborne and Vice Chairman Kurk opposed.**

**Vice Chairman Kurk moved, Selectman Fiala seconded to appoint Scott Becker as an alternate to the Economic Development Committee with a 3 year term. Passed 4-0-0.**

The Board discussed whether or not the Ethics Committee members need to be sworn in. The Board agreed they should follow the RSA as well as all other Committees. Mr. Ventresco will contact Laura Buono, Town Moderator, to inform all Ethics Committee Members they will need to be sworn in by the Town Clerk.

Mr. Ventresco informed the Board they do not have a contract for the Town Audit this year. Mr. Ventresco asked the Board if they want to have the same firm perform the audit. Vachon Clukay & Co. is offering a price comparable to previous years. It was discussed if they go out to bid for auditor service this year they will be extremely late in the process. The Board agreed to remain with Vachon Clukay & Co. this year and go out to bid in the future to search for a new auditor service.

Vice Chairman Kurk asked the Board to read the policies that the MTMA Legislative Policy Committees have drawn up and be ready to go over them at the September 11, 2006 meeting. Vice Chairman Kurk has agreed to be Weare's voting delegate.

**Selectman Clow moved, Selectman Osborne seconded to hire Vachon Clukay & Co. for 1 year for 2006. Passed 4-0-0.**

SHB Property has offered to sell land to the town for \$700,000 or \$780,000 if the purchase takes place after June 2007. Vice Chairman Kurk asked why this purchase isn't being handling through the Conservation Commission. Mr. Ventresco said SHB Properties tried to contact them. The property is located on Route 114 – Tax Map 411 lots 152 and 152-3. The Board referred this purchase to the Conservation Commission for review.

The Board discussed the \$10,000 for the engineer design of the landfill coming out of the road reconstruction budget. According to the Town Report the town raised \$350,000 for the reconstruction of roads. Selectman Fiala asked about going to DRA for the funds because of the emergency situation. Mr. Ventresco will research if the money can come out of road reconstruction, and if not, possibly the Highway Department or contact DRA to see what other options the town has.

Selectman Osborne moved, Vice Chairman seconded to adjourn at 9:10 p.m.

## 8. ADJOURNMENT

A True Record.

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Cherry Palmisano, Recording Secretary